

Whitfield Parish  
Annual Parochial Church Meeting  
Draft Minutes  
Sunday 23<sup>rd</sup> April 2023, 12:30pm  
Location: St. Luke's Church



## Welcome 12:30pm

Elaine welcomed everyone and read from Jeremiah 29:11-14. There was a time of prayer and sung worship.

## Meeting for the Election of Churchwardens

### **1. Election of churchwardens (Nominees: Hilary Collard, Martin Galvin)**

There are 2 nominees for 2 vacancies, so both are declared elected with no vote needed.

## Annual Parochial Church Meeting

**1. Apologies for absence:** Gill and Sandy Booth, Jan and Mike Edkins, Sheila Humphrey, Mat Gregory, Sandie Mann, Tracey Fellows, Brenda Peck, Joyce Philips, Denise Parry, Deidre Wood, Norma Rome, Betty Brocklehurst, Paul Kiddy, Jack Jones, Jill Bradbury, Pat and Laurie Gill

### **2. Approval of minutes of the last AGM:**

Corrections to be made:

Page 3: Elaine read out the suggested version to replace what had been previously written  
*'The Vicar's report was interrupted by an individual asking questions which had not been previously submitted. Questions were asked but not answered.'*

*The Vicar's report was interrupted again with Toby being asked to explain why people have left. A disturbance involving two individuals ensued which involved shouting across the church.*

*Toby asked the meeting to vote on whether the individual raising the questions should be quiet. At this point, it was stated that anyone was entitled to ask questions at the AGM but they did not have the right to interrupt.*

*A vote was taken, which stated that we should hear the remainder of the report uninterrupted and anyone could then ask questions and be heard. This was approved by an almost unanimous show of hands.*

*Toby then completed his report.'*

With the corrections made these minutes were proposed as accurate: **Martin Peck proposed, Duncan Edge seconded, 5 abstentions, 44 in favour.**

### **3. Matters arising from previous minutes**

Page 5 – There has not been specific conversation in the PCC regarding these questions. However, these questions have been addressed through activities such as the Mission Action Plan.

### **4. Treasurer's Report, including Annual Accounts (Appendix 1)**

Andy was invited to share. There was nothing to add additional to the report. Andy invited questions, there were none.

Thanks was expressed to everyone for their effort in addressing the finances.

### **5. Electoral Roll report**

In 2022 there were 145 people on the electoral roll. In the 2023 revision, 23 people were removed and 15 people added. The total on the 2023 electoral roll is 137.

### **6. Elections**

#### **a. PCC Representatives** (1 vacancy to 2025, 3 vacancies to 2026)

*Nominees: Elaine Richardson, Sheila Humphrey, Joanne Swindells, Ann Williams*

There are \*4 vacancies and 4 people standing, so all are declared elected with no vote needed.

*\*Correction (added 17/07/2023) There were 5 vacancies.*

#### **b. Deanery Synod Representatives** (3 vacancies to 2026)

*Nominees: Heather Kindleysides, Michelle Howard*

There are 3 vacancies and 2 people standing, so both are declared elected with no vote needed.

#### **c. Church House Trustee**

**Sandy Booth proposed Andy Hackett as a Church House Trustee. Elaine seconded. 15 of St.Luke's worshippers in support. No abstentions. None against.**

**Andy is therefore appointed.**

#### **d. Independent Examiner**

Adrian Brookes of Scott Roberts Taylor & Co Accountants & Registered Auditors is the current independent examiner. The proposal is for Adrian to continue in this role.

**Andy proposed, Ann seconded. 1 against, 48 in favour.**

#### **7. Churchwarden's report**

Hilary was invited to share the Churchwarden's report. Hilary expressed her thanks to:

- **The congregation;** for their commitment to Whitfield Parish.
- **The Standing Committee;** Andy, Elaine, Duncan and Sheila for their tireless work and support.
- **PCC and Deanery Synod;** for being willing and available and for their wisdom and expertise.
- **Those just elected to PCC;** they are appreciated for being part of leading parish ahead.
- **Finance Committee;** for their support in decisions on finances.
- **Mission Action Planning Team;** for their enthusiasm in beginning the MAP.
- **Team leaders;** Heather Kindleysides (Communications), Charlie Bishop (Fabric) and Mari Brown (Hospitality)
- **Volunteers;** everyone was encouraged to prayerfully consider their response to the Time and Talents questionnaire.
- **David and Sue Bracewell;** for the excellent way David has supported and led us and Sue for her encouragement.
- **Elaine;** for her commitment as PCC Lay Chair
- **Suzanne;** for administration work.

Hilary shared that although covid may have left us grieving, He has given us hope and we are in a much better position now. She expressed that God is working out His purposes, that there is a bigger picture emerging in that Christians across the town are excited about what can be achieved together.

The report concluded with the following verse:

*"May the God of hope fill you with all joy and peace as you trust in him so that you may overflow with hope by the power of the Holy Spirit." Romans 15:13*

#### **8. David Bracewell's Reflections**

Elaine invited David to share.

David shared that the church here is very precious to him and Sue and that it has been a privilege journeying together with St. James' and St. Luke's over the past seven months.

He shared four key points:

**Healing** – a process of healing has begun, and the Ash Wednesday service was a very special moment for the Parish.

**Openness** – there is a sense of increasing openness to God, to one another and to the future. There is a sense of progression and movement.

**Pastoral care** – the church is growing in caring for one another and knowing that the pastoral detail of lives matters.

**Preaching** – the church has been founded on the power of God’s word.

**Expectation for the future** – there is a rising confidence growing. The church is close to the possibility of appointing a new person.

All this spells **HOPE**. David concluded with the following verse:

*“May the God of hope fill you with all joy and peace as you trust in him so that you may overflow with hope by the power of the Holy Spirit.” Romans 15:13*

David expressed his heartfelt thanks to Hilary, for all that she does and the support she’s given.

## **9. Vacancy Update**

It was shared that the PCC nominated and approved 2 representatives, Sheila and Hilary, to work with the Diocese on the process of advertising for an interim minister.

Hilary was invited to share.

- An advert for an interim minister was published at the end of March.
- The closing date for applications was 21<sup>st</sup> April.
- Acting Archdeacon’s PA informed us that there were no applications submitted via the Church Times.
- Bishop Malcolm communicated that at least one person had applied through the Church of England Pathways website.
- The Acting Archdeacon has had several informal conversations with people interested in the role.
- There may be at least 3 potential candidates.
- There will be a short-listing meeting on Monday 24<sup>th</sup> April, 5.30pm with David Bracewell, Sheila, Hilary, Bishop Malcolm, Nicky Fenton (Acting Archdeacon of Derbyshire Peak and Dales) and Mike Gilbert (Area Dean)
- If appropriate, plans will be made for an orientation visit for any candidate/s, along with agreeing an interview task and questions.
- Interviews would take place on Tuesday 2<sup>nd</sup> and Wednesday 3<sup>rd</sup> May.

## **10. Mission Action Plan update**

Jean was invited to give an update about the Mission Action Plan (MAP)

Thanks were expressed to everyone for their support of the MAP process.

Key points:

- The MAP prayer has been incorporated into services.
- The MAP team had their first meeting on 13<sup>th</sup> January 2023 and have met fortnightly since then.

- The MAP team consists of: Jean Burston, Andy Hackett, Ann Williams, Paul Kiddy, Zoe Bowers, Michelle Howard, Laurie Gill and Hilary Collard.
- Bob Jackson attended the first meeting and also the meeting on 13<sup>th</sup> February.
- The Mission Action Planning Toolkit from Derby Diocese is being used to assess where we were, where we are and ask for God's vision. The summer sermons will follow the recommended teaching from the Toolkit.
- Regular updates have gone to the PCC, which has approved our actions (thanks were expressed to the PCC).
- Regular updates have been communicated with the congregations.
- An additional parish prayer meeting (Thursday evenings) has been established.
- The MAP team organised the Agape meal (thanks were expressed to all).
- The team will be communicating the 'Moment in Time' survey with all that are members of the church or linked to the church.

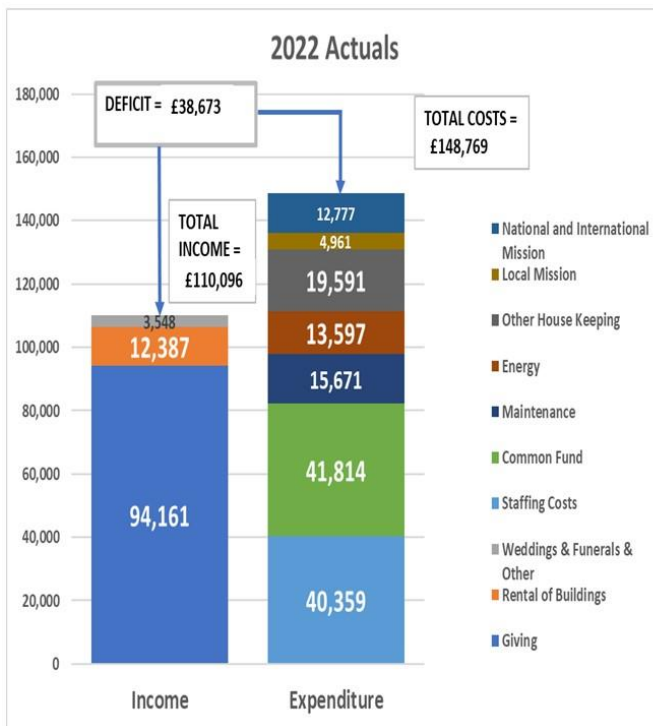
### **11. Final Questions and Answers**

Elaine invited any final questions. There were none.

Elaine shared that the church is in God's hands. That we are God's children and He loves and equips us. It is a privilege to be part of His church.

David Bracewell closed the meeting in prayer.

## Appendix 1 – Treasurer’s Report



Overall income for 2022 was £110k with £94k of Giving from our congregations including gift aid tax relief.

Our overall costs for 2022 were £149k.

As a result, we made a deficit of £39k.

Our general (unrestricted) cash reserves at the end of 2022 reduced from £114k to £76k. The Charity Commission recommends holding 3 months of expenditure in general reserves. This equates to £34k.



### Looking forward to 2023 and 2024

	2022 Actuals	2023 Latest Forecast	2024 Latest Forecast
Giving Income	£ 94k	£114k	£102k
Other Income	£ 16k	£ 15k	£ 15k
<b>Total Income</b>	<b>£ 110k</b>	<b>£129k</b>	<b>£117k</b>
<b>Total Costs</b>	<b>£149k</b>	<b>£136k</b>	<b>£139k</b>
<b>Deficit</b>	<b>(£ 39k)</b>	<b>(£ 7k)</b>	<b>(£ 22k)</b>
<b>Reserves</b>	<b>£76k</b>	<b>£69k</b>	<b>£47k</b>

Figures per Management Accounts

### Commentary

- Overwhelmingly generous response to Pledge Day
- Continued focus on reducing costs including a further reduction in Common Fund of £12k
- Forecasting deficits of £7k in 2023 and £22k in 2024
- Reserves now forecasted to be £47k at the end of 2024, compared to zero before Pledge Day
- The PCC thank everyone for their generosity, help and support in getting us to this improved position

