



| Area; Ringing Room  |  | Date: 13/02/2009                              |  | Assessor Name; Gareth Wood                    |   |             |
|---|--|---|--|---|---|-------------|
| Activity;<br>Use of Bells (Ringing)   | Existing Controls  | Likelihood;<br>1 low,<br>2 medium,<br>3 high. | Consequence;<br>1 low,<br>2 medium,<br>3 high. | Risk rating<br>multiplier<br>L x C =<br>(1-9) | Additional Controls<br>/ Action Required  | Done        |
| Hazards / Risks   |  |   |  |   |   |             |
| Untrained use of bells.   | Access restrictions.<br>Accompaniment by competent user. | 1   | 2  | 2   | Ensure at least one skilled user present. And one competent user per trainee when ringing. Guideline notice to be fitted in Ringing room.           | 19/02/2009  |
| Loose items, causing snag hazard to ropes in use.   | Items stored in middle of room, or on wall near ringer.  | 1   | 2  | 2   | Coat hooks to be relocated to lower level near Chimes. Personal items may be left in room centre if no non-ringers.                                 |             |
| Limited room, non-ringers standing in centre or room. Caught by moving ropes.   | None.  | 1   | 2  | 2   | Maximum of 2 non-ringers (plus 8 Ringing) in Ringing room when bells are 'up', and remove Ringing Boxes from center. Guideline notice to be fitted. | 19/02/2009  |
| Access through trap door in floor. Fall hazard when open.<br>Ringers stand on door when ringing.  | None.  | 2   | 3  | 6   | Warning notices to be fitted. Anti-slip hazard tape to be fitted to floor opening around trap door, and stairs below.                               | 19/02/2009  |
| Lighting; Single bulb which would result in dark room if failed during hours of darkness or powerfailure. Injury hazard from ropes if bells are being rung. | None.  | 1   | 3  | 3   | Fit second light unit. Install emergency lighting for power failure.  | In progress |



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| Hazards / Risks   |                   |   |  |   |   |                         |
| Ladder to Clock Room, irregular treads, slippery when wet. Restricted access and drop hazard if Ringing Room trap door is open. | None.             | 1   | 2  | 2   | No Unauthorised access notice to be fitted. Users to ensure floor trap is closed. Authorised users /access agreed by Tower Captain or deputy. Key to be kept in key cupboard in crèche. |                         |
| Trap door to Clock Room requires opening whilst using ladder.   | None.             | 1   | 2  | 2   | Authorised users to ensure 'three point contact' on ladder. Authorised users/access agreed by Tower Captain/deputy.   |                         |
| Protection for young people.  | None.             | 1   | 3  | 3   | Parental consent form to be completed and held by Tower Captain/deputy for record. Adherence to Diocesan guidelines. Guidance notice to be fitted.                                      | 19/02/2009              |
| Bells left 'up' unattended, injury risk.  | None.             | 1   | 2  | 2   | Fit Guidance notice for Conditions of use of bells. Follow guidance. Ropes should be tied from a spider when left up to reduce risk.  | 22/02/09<br>In progress |
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| Hazards / Risks                     |                   |   |  |   |  |      |
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